

Dear Smith P.S. Parent/Guardian,

School Cash On-line, is an online portal that allows you to pay for any school service, product or event, all online. The system has been active at Smith P.S. since January 2016 and you can register any time by visiting our school website and clicking on the School Cash Online button.

Registration should take less than five minutes.

### Register: (Using Google Chrome)

- Visit [www.dsbn.org/schoolcash](http://www.dsbn.org/schoolcash) and select "Register Now"
- Complete the three registration steps
- **NOTE:** You must register using **your name** and **not** your children's

### Confirm Your Account:

- You will receive a confirmation email from School Cash Online
- Click on the link provided.
- Sign in to your account using your email and password

### Add Student:

- This will connect your children to your account
- Confirm the school board name – DSBN
- Select our school
- Enter your child's name and birth date
- Select continue
- Confirm your child and select continue.
- Your child has been added

### View Items or Add Another Student

- If you have more children, select "Add Another Student" and repeat the above steps
- If you wish to view a listing of items available for purchase, click "View Items for Students"



### Add Student

1. Type in the School Board name and select one from the list

District School Board of Niagara

Change school board name.

2. Select a school

Select school...

Last Name  \*

Birth Date  MM/DD/YYYY \*  
Date format: mm/dd/yyyy

**Confirm**

[I don't want to add a student](#)

If you experience any difficulty registering for this service, you can access support and a list of Frequently Asked Questions by visiting [www.dsbn.org/schoolcash](http://www.dsbn.org/schoolcash) and clicking on "Support."